

Date: Friday, December 16, 2011
Time: 2:30pm - 3:00pm

Committee Members: Dr. Tanja Collet-Najem, Dr. Jamie Crawley, Ms. Gwen Ebbett, Mr. Monsur Elahi, Dr. Leo Groarke, Dr. Chike Okechuku, Dr. Lionel Walsh (Chair), Dr. Patricia Weir, Dr. Alan Wright.

Absent: Dr. Brent Angell (regrets), Dr. Ejaz Ahmed (regrets), Dr. Ram Balachandar (regrets), Prof. Reem Bahdi (regrets), Mr. Hassaan Chaudhry, Dr. Phil Dutton (regrets), Dr. Krista Chandler (regrets), Dr. Shijing Xu, Mr. Tareq Muhammad Supon.

Attendance: Dr. Dietmar Lage, Ms. Renée Wintermute and Ms. Alison Zilli (University Secretariat).

Formal Business

1 Approval of Agenda

Item 5.1 was unstarred

MOTION: That the agenda be approved.

Supon/Wright
CARRIED, as amended

2 Approval of Minutes

MOTION: That the minutes of the meeting of October 21, 2011 be approved.

Ebbet/Weir
CARRIED

3 Business arising from the minutes

Nothing to report.

4 Outstanding business

Nothing to report.

5 Reports/New Business

5.1 Graduate – Program/Course Changes

(See document PDC111216-5.1 for more details.)

It was NOTED that:

- In response to a question raised regarding the role of Ancillary Academic Staff (AAS) on Graduate Committees, it was noted that language is forthcoming from Graduate Studies to address this.

MOTION: That the *Graduate – Program/Course Changes* be approved.

Crawley/Supon
CARRIED

*5.2 Science – Program/Course Changes

(See document PDC121216-5.2 for more details.)

MOTION: That the *Science – Program/Course Changes* be approved.

***CARRIED**

5.3 Request for Waiver of Course Deletion Form (21-100 and 23-100 Italian for Beginners I and II)
(See document PDC121216-5.3 for more details.)

MOTION: That the Waiver of Course Deletion Form (21-100 and 23-100 Italian for Beginners I and II) be approved.

Crawley/Wright

It was NOTED that:

- The courses are only being retained in the calendar in order to be able to assign transfer credits for students coming from other universities.
- Although course transfer credit is given to students through the Office of the Registrar, it is unclear as to whether the credit would be “unspecified” or whether it would pertain specifically to Italian language

It was AGREED that:

- If the Office of the Registrar can confirm that students can receive Italian language credit, then it would no longer be necessary to retain these courses in the calendar and the waiver **will not go forward to Senate.**¹

CARRIED, subject to the above

5.4 Request for Waiver of Course Deletion Form (07-221 - Justifying Religious Beliefs)
(See document PDC121216-5.4 for more details.)

MOTION: That the Waiver of Course Deletion Form (07-221 - Justifying Religious Beliefs) be approved.

It was NOTED that:

- Although the course *Justifying Religious Beliefs* will not be offered anytime soon, it is being retained in the calendar in case the faculty member who used to teach the course (who is currently on leave) returns to the university.
- Although it is collegial to retain the course for the instructor’s sake, it was noted that if the professor returns to the University a new course can always be re-created, if necessary.

It was AGREED that:

- If the course is not an integral component in the curriculum it probably should not be retained in the calendar as it may create a false impression among students that the course may be offered next year.

FAILED

5.5 Request for Waiver of Course Deletion Form (24-310 Reader’s Theatre)
(See document PDC121216-5.5 for more details.)

MOTION: That the Waiver of Course Deletion Form (24-310 Reader’s Theatre) be approved.

Ebbett/Supon

It was NOTED that:

- In response to a question raised, regarding whether the course is an integral component for the program(s), it was noted that currently there are very few electives for students in the BA Honours programs (non-BFA) to choose from, and although the course has not been offered in the past few year dues to budgetary constraints, it has been a popular course when offered.
- The goal is to be able to offer this course on a rotating basis in the next few years.

CARRIED

¹ The Office of the Registrar has confirmed that a student from another university that completed one semester, 100-level Italian language course at the former University would receive an Italian language transfer credit (23-). (general language credit number of 23-001, for example). The Waiver Form will therefore not be submitted to Senate.

Items for Information

***5.6 Summary of Minor Course and Calendar Changes**

***5.6.1 Biochemistry**

(See document PDC121216-5.6.1 for more details.)

The document was received for information.*

***5.6.2 Computer Science (Graduate)**

(See document PDC121216-5.6.2 for more details.)

The document was received for information.*

***5.6.3 Mechanical, Automotive and Materials Engineering**

(See document PDC121216-5.6.3 for more details.)

The document was received for information.*

***5.6.4 Social Work (Graduate)**

(See document PDC121216-5.6.4 for more details.)

The document was received for information.*

5.7 Correction – Program Name Change

(See document PDC121216-5.7 for more details.)

The document was received for information.

Additional Business

6 Question period/Other business

The Chair raised the question as to whether members would be interested in changing the PDC meeting schedule for Winter 2012, as there are a few members with teaching conflicts next semester. In response, the general consensus was that since members received their schedules prior to September, many people have already booked other activities and commitments around the meetings. Therefore changing the meetings at this point will create inconveniences for other members.

7 Adjournment

MOTION: That the meeting be adjourned.

Crawley/Supon

CARRIED